

# Auburn Board of Education

## APPLICATION FOR SUPERINTENDENT

Send to: Auburn Superintendent Search  
 Davidson, Davidson, Umbach & Forbus  
 Attention: Patrick C. Davidson  
 310 Samford Village Court, Suite 200  
 Auburn, AL 36830

Phone: 334-501-2985  
 Fax: 334-501-7656

Contact: Patrick C. Davidson  
 rick@davidsonumbach.com

Applications must be received by Patrick C. Davidson by 5:00 p.m. on May 3, 2019.

<b>I. PERSONAL INFORMATION</b>			
Prefix	First	Middle	Last
Previous Name		Other names by which you may be known	
Mailing Address			
City	State	Zip	
Daytime Phone Number		Social Security Number	
Home Phone Number		Cell Number	
E-mail (personal)			
<b>II. PRESENT EMPLOYER INFORMATION</b>			
Present Employer			
Address			
City	State	Zip	
Telephone Number	Title of Position	Current Salary	

Length of Time in Current Position:		Does your employer know of this application?	
Amount of organization's annual budget for which you are responsible (if applicable) \$			
Reason for leaving this position			
Number of employees for whom you have responsibility			
How many employees report directly to you?			
Do you hold an Alabama certificate in administration and supervision?		Yes	No
Do you hold a comparable certificate issued by another state?		Yes	No
Which state?			

**III. EMPLOYMENT HISTORY**

Please list all FULL TIME experience both within and outside the field of education. List most recent employment first and continue in reverse chronological order. Use an attachment if necessary.

<b>DATES OF SERVICE</b>	<b>ORGANIZATION</b>	<b>POSITION/ DUTIES</b>	<b>ORGANIZATION ADDRESS</b>	<b>REASON FOR LEAVING</b>	<b>ENDING SALARY</b>

Have you ever been dismissed, suspended terminated or forced to resign from any employment? Yes      No

If yes, provide the date, name and address of the employer, and the state reason for the action on a separate sheet.

Have you ever resigned or been given an opportunity to resign, withdraw an employment application, or not offered re-employment as a result of charges, disagreement or misunderstanding? Yes      No

If yes, provide the date, name and address of the employer, and a reasonably full statement of the basis and circumstances of the incident on a separate sheet.

**IV. EDUCATIONAL AND PROFESSIONAL TRAINING.** Use an attachment if necessary.

NAME OF INSTITUTION	ADDRESS	PROGRAM OF STUDY	DATES ATTENDED	DEGREE

**V. HONORS AND AWARDS.** Use an attachment if necessary. List scholarships, articles authored, books authored, honorary degrees, citations, special recognitions, workshops conducted, major addresses, etc.


**VI. OUTSIDE INTERESTS AND HOBBIES.** Use an attachment if necessary.


**VII. COMMUNITY ACTIVITIES.** Use an attachment if necessary.

**VIII. MAJOR CAREER ACCOMPLISHMENTS AND PERSONAL ATTRIBUTES.** List those that will help assure your success as the superintendent of this school system. Use an attachment if necessary.

**IX. EDUCATION PHILOSOPHY.** Provide a short commentary describing your view of the elements of a successful school system. Use an attachment if necessary.

**X. REFERENCES**

Please list the names of at least three individuals, including a recent employer or supervisor, a leader in your community (not necessarily connected with education), and an educator who does not reside in your community. Do not list a relative.

NAME	POSITION	PRESENT ADDRESS	TELEPHONE/E-MAIL

**XI. APPLICANT’S STATEMENT.** Why do you want to come to this school system? Use an attachment if necessary.


**Please READ Carefully.**

Do you understand that because of the nature of the position for which you are applying, that the school system may require a background check, including a search of fingerprint, other criminal records and credit history?	Yes	No
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Birth date (for background check purposes only):

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Do you agree and consent for such background search and investigation to be conducted and agree to hold the school system and Alabama Association of School Boards and all officials, representatives and employees of the foregoing harmless from all claims for libel, slander, invasion of privacy, intentional infliction of emotional distress and similar claims?	Yes	No
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Do you have any objections to your previous employers being contacted for reference purposes?	Yes	No
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If yes, please explain.

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Have you ever been convicted of any crime, entered a plea of guilty or nolo contendere or any similar criminal or quasi-criminal determination or adjudications, other than minor traffic violations?	Yes	No
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If the answer is “yes” state the name and address of the court, the date of the alleged offense and allegation, a description of the charges and an explanation of the final action taken, including any fines, probation, imprisonment, first-offender adjudication or similar disposition.


Have you or any relative ever been employed by this school system in any capacity?		Yes	No
Person(s) Employed	Dates of Employment	Position	

I certify the foregoing statements are true and correct and authorize you to investigate all references listed and to secure additional information if necessary.

Signature

Date

Mail your completed application along with a letter of application and resume to the address below. Also, have your transcript sent directly from the institution that granted the highest degree.

Auburn Superintendent Search  
Davidson, Davidson, Umbach & Forbus  
Attention: Patrick C. Davidson  
310 Samford Village Court, Suite 200  
Auburn, AL 36830

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Limit documents to 8.5"x11" only.